

FOR OFFICE USE

Permit No.: _____

Permit Fee: _____

Site Alteration Agreement Required: Yes No

This application form is being submitted pursuant to the requirements of Municipality of Middlesex Centre By-law No. 2016-087, being the Municipality's Site Alteration By-law.

The Owner(s) acknowledges that completion of the work shall be solely the responsibility of the Owner(s). The Owner(s) acknowledges that any and all materials used to complete the work do not contain any contaminants as outlined in the *Environmental Protection Act, RSO 1990, c E.19*, as amended. The Owner hereby releases and agrees to indemnify the Municipality, its employees, contractors and representatives from and against all damages, demands, claims, expenses, costs and any other liabilities that may arise in the event that any material used to complete the work is found to contain contaminants as outlined in the *Environmental Protection Act, RSO 1990, c E.19*, as amended. This application may contain personal information as defined under the *Municipal Freedom of Information and Protection of Privacy Act*. The information will be used by the Municipality of Middlesex Centre to process the application and to ensure compliance with all applicable statutes, regulations, and by-laws, as amended.

All fees associated with this permit are as per the current Middlesex Centre Fees and Charges By-law.

Address of subject property: _____

Legal description of subject property: _____

Assessment Roll Number: _____

Registered Owner(s) of the subject property.

Name: _____

Mailing Address: _____

Village/Town: _____ Postal Code: _____

Phone: _____ Cell: _____

Fax: _____ Email: _____

Agent (if applicable)

Name: _____

Mailing Address: _____

Village/Town: _____ Postal Code: _____

Phone: _____ Cell: _____

Fax: _____ Email: _____

Please provide a detailed description of the proposed site alteration:

This application must be accompanied by three (3) copies of a grading plan, certified by a Professional Engineer, depicting existing and proposed elevations on the subject property, together with details of any easements affecting the land and the existing elevations of surrounding properties. The locations of existing buildings, structures, driveways and walkways must also be shown. The Professional Engineer preparing the grading plan must submit an accompanying letter certifying that the proposed grades will provide for proper surface drainage without any adverse impact to the existing drainage patterns in the area, adjacent properties or adjacent roadways.

Owner's Signature

Date

Agent's Signature (if applicable)

Date

Public Works and Engineering Staff Approval

Date

Conditions of Approval:

This Approval Shall be Valid Until: _____