



**Municipality of Middlesex Centre
By-Law 2023-117**

Being a by-law to establish various fees and charges for services provided by the municipality of Middlesex Centre (“Fees and Charges By-Law” or “Fee By-law”)

WHEREAS subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10(1) of the Municipal Act, 2001 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS section 10(2) of the Municipal Act, 2001 provides that a municipality may pass by-laws respecting: in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1);

AND WHEREAS pursuant to By-Law 2010-080 public notice has been provided with respect to the intent to pass new fees and charges;

AND WHEREAS section 391(1) of the Municipal Act, 2001 provides that a municipality may impose fees or charges on persons:

- (a) for services and activities provided or done by or on behalf of it;
- (b) for costs payable by it for services and activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

AND WHEREAS section 69 of the Planning Act, R.S.O. 1990, c.P.13, as amended, provides that council of a municipality may by by-law, establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the Building Code Act, S.O. 1992 c.23, as amended, permits the Council of a municipality to pass by-laws to require the payment on fees on applications for and on the issuance of permits and prescribing the amounts thereof;

AND WHEREAS it is deemed expedient to pass this by-law;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Middlesex Centre enacts as follows:

1. Fees and charges imposed in accordance to the attached:
 - Schedule A – Administration
 - Schedule B – Building & By-law
 - Schedule C – Fire Services
 - Schedule D – Public Works & Eng
 - Schedule E – Planning
 - Schedule F – Community Services
2. The fees and charges established by this by-law shall be due and payable in full without discount by cheque or cash at the time of submitting an application or prior to the request for service.

3. Fees or charges imposed by this by-law that are unpaid as required by this by-law are subject to an additional penalty charge calculated at 1.25% per month or any part thereof.
4. Fees and charges listed in this by-law and imposed on a person or party, constitute a debt of the person or the party to The Municipality of Middlesex Centre. Where there is statutory authority to do so, the Treasurer may add fees and charges imposed by this by-law to the tax roll for the property in the same manner as municipal taxes.
5. Fees and charges listed in this by-law are subject to applicable taxes where applicable.
6. That By-Law 2022-104 and amending by-laws 2023-036, 2023-044 and 2023-106 are hereby repealed.
7. This by-law shall come in force and take effect on January 1, 2024.

PASSED AND ENACTED this 15th day of November, 2023.

Original Signed

Aina DeViet, Mayor

Original Signed

James Hutson, Municipal Clerk

Schedule A - Administration

Item	Description of Charge	Fee Amount (2024)
1.1	Penalty on Outstanding Taxes	1.25%/ month
1.2	Interest on Tax Arrears	1.25%/ month
1.3	Interest on Special Charges	1.25%/ month
1.4	Interest on Accounts Receivable	1.25%/ month
1.5	Late payment charge on Water Accounts Receivable	5%
1.6	Tax Certificate	\$50.00
1.7	Tax Certificate - Rush	\$75.00
1.8	Copy of Tax Bill or Statement of Account	\$15.00
1.9	Tax Registration	All direct costs plus 10%
1.10	Tax Sale Administration Fee	\$750.00
1.11	New Tax Account/Ownership Change	\$50.00
1.12	Statement Fee	\$5.00
1.13	Transfer of Payment Fee	\$5.00 per transfer after the first transfer
1.14	Photocopying and printing	\$0.25 / page (\$5.00 / page for large)
1.15	Facsimile	\$1.00 / page
1.16	Payment Returned Fee	\$50.00
1.17	Water Certificate	\$25.00
1.18	Mortgage Administration Fee	\$5.00 per account per bill
1.19	Additional Copy of Invoice and supporting documentation issued	\$5.00/invoice
1.20	Additional Copy of Water Bill	\$5.00/bill
1.21	Administration Fee: Transfer unpaid accounts to Taxes	\$30.00
1.22	Administration Fee for Cost Recovery Billing, includes third-party invoices and internal professional and employees fees billed	cost of invoice plus 10% administration fee (maximum of \$100.00 on the 10% administration fee)
1.23	Oakmont Gardens Landscape Island Fee Lots 6 to 23 inclusive Registered Plan 33M-434	costs billed annually as incurred
1.24	Administration Fee for Debentures	\$100.00
1.25	Paymentus	All direct costs
1.26	Commissioner of Oath Services	\$30.00
1.27	Commissioner of Oath Services (Business Transactions)	\$30.00
1.28	Civil Marriage Ceremonies	\$325.00
1.29	Marriage Licence	\$150.00
1.30	Civil Marriage Ceremony Witness	\$25.00 each
1.31	Civil Marriage Ceremony Deposit	\$50.00
1.32	Civil Marriage Ceremony – Renewal of Vows	\$50.00
	CEMETERIES	
	Campbell Cemetery	
2.1	Campbell Plot	\$600.00
2.2	Campbell Plot - Perpetual Care Payment	\$400.00
2.3	Campbell Monument Small Size	\$200.00
2.4	Campbell Monument Large Size	\$400.00
2.5	Flat Marker	\$100.00

Schedule A - Administration

Item	Description of Charge	Fee Amount (2024)
	MUNICIPALLY SIGNIFICANT EVENT	
3.1	Designation of a Municipally Significant Event	\$25.00
	LOTTERY	
4.1	Lottery Licence	3% of Prizes
	SALE OF MUNICIPAL MATERIALS	
5.1	Pin	\$5.00
5.2	County Map	\$3.00
5.3	Municipal Flag	\$50.00

Schedule B - Building & By-law

Item	Description of Charge	Fee Amount (2024)
1.1	Group 'C' – Low Density Residential -- (single family dwelling)	\$3,530.00/dwelling unit up to 2,000 ft ² - plus \$1.00/ft ² over 2,000 ft ² - Minimum fee \$3,530.00
1.2	Group 'C' – Multiple Residential -- (apartment, condo, semi)	\$3,530.00/dwelling unit up to 2,000 ft ² - plus \$1.00/ft ² over 2,000 ft ² - Minimum fee \$3,530.00
1.3	Group 'C' – Residential – Major alterations, additions of > 50 percent increase	\$2,750.00/dwelling unit up to 2,000 ft ² - plus \$1.00/ft ² over 2,000 ft ² - Minimum fee \$2,750.00
1.4	Group 'C' – Garage, carport, accessory building, porch, minor alterations, additions (< 50 percent increase) retrofits, wood stoves and temporary buildings	\$405.00 up to 500 ft ² - plus \$1.00/ft ² over 500 ft ² - Minimum fee \$405.00
1.5	Group 'A', 'B', 'D', 'E', 'F' – New Construction	\$5,640.00 up to 3,500 ft ² - plus \$1.08/ft ² over 3,500 ft ² up to 20,000 ft ² plus \$0.54/ft ² over 20,000 ft ² - Minimum fee \$5,640.00
1.6	Group 'A', 'B', 'D', 'E', 'F' – Major alterations and additions (≥ \$10,000.00 construction value)	\$5,640.00 up to 3,500 ft ² - plus \$1.08/ft ² over 3,500 ft ² up to 20,000 ft ² plus \$0.54/ft ² over 20,000 ft ² - Minimum fee \$5,640.00
1.7	Group 'A', 'B', 'D', 'E', 'F' – Minor additions, alterations, -- retrofit, interior finishes, mechanical stand alone	\$1,045.00 up to 1,500 ft ² - plus \$0.25/ft ² over 1,500 ft ² - Minimum fee \$1,045.00
1.8	Farm Buildings – New construction, -- major alterations and additions > 6,456 ft ²	\$2,365.00 up to 6,456 ft ² - plus \$0.25/ft ² over 6,456 ft ² up to 30,000 ft ² plus \$0.13/ft ² over 30,000 ft ² - Minimum fee \$2,365.00
1.9	Farm Buildings – New construction, -- major alterations and additions (3200- 6,456 ft ²)	\$1,045.00 up to 4,800 ft ² - \$0.25/ft ² over 4,800 ft ² - Minimum fee \$1,045.00
1.10	Farm Buildings – New construction, -- major alterations and additions <3200 ft ²	\$405.00 up to 1500 ft ² - \$0.25/ft ² over 1,500 ft ² - Minimum fee \$405.00
OTHER TYPES OF PERMITS		
2.1	Septic Systems	\$405.00 flat fee – minor repair \$810.00 flat fee – small system \$1,485.00 flat fee – large system
2.2	Communication tower/facility, wind turbine	\$1,115.00 flat fee
2.3	Moving buildings in Municipality	\$105.00 plus direct cost -- (\$5,000.00 deposit)
2.4	Roadside sign permit	\$405.00
2.5	Conditional or Premature Building Permits -- (model home/no connects) -- (Administration charge only)	\$405.00 flat fee
2.6	Demolition, Stand Alone Plumbing, Residential Decks, Basement Finishes, or Swimming Pool Permits	\$405.00 flat fee or \$1.00/sf for basement finishes of new homes still under construction

Schedule B - Building & By-law

Item	Description of Charge	Fee Amount (2024)
2.7	Change of Use	\$745.00 flat fee
2.8	School and Similar Portables	\$945.00 flat fee
2.9	Mobile Homes and Park Model Trailers	\$745.00 flat fee
2.10	Tents or Similar Temporary Structures	\$405.00 flat fee
2.11	Building – Re-Inspections	\$215.00 per inspection -- (after three original inspections)
2.12	Security deposit in Residential “R” Zones (e.g. Assumed roads)	\$2,500.00
2.13	Municipal Address Signs with Post	\$70.00 (sign \$40.00 post \$30.00)
2.14	Renew Permits Greater than Two Years Fee	\$200.00
2.15	Solar Panels Roof Top	\$405.00 flat fee
2.16	Bunker silos, Manure storage, Grain bins	\$555.00 per unit
2.17	Plan Revision Fee	10% of building permit fee
2.18	Application Fee	\$25.00 per application
2.19	Abandoned Permit Fee	\$100.00
2.20	Copy of Electronic Drawing Fee	\$25.00
	PLUMBING	
	Permit and Inspection:	
3.1	Water connection	\$70.00
3.2	Sanitary building sewer connection	\$70.00
3.3	Storm building sewer connection	\$70.00
3.4	On-site Services (Private Sewer, Water and Storm collection and distribution)	Cost of third party review -- plus \$110.00 per service
	Meters and Valves:	
3.5	5/8 and ¾ inch meter	\$520.00
3.6	1 inch meter	\$620.00
3.7	1 ½ inch meter	\$1,000.00
3.8	2 inch meter	\$1,600.00
3.9	4 inch meter	\$5,000.00
	BY-LAW ENFORCEMENT	
4.1	Application for Exemption from Noise By-law	\$150.00
4.2	Provide copy of building permit or related information to -- individual other than property owner	\$25.00
4.3	Municipal Concurrence Report -- Telecommunication Towers	\$1,145.00
4.4	First Non-compliance Fee - Follow up By-law enforcement inspections finding continued non-compliance	\$150.00
4.5	Second Non-compliance Fee - Follow up By-law enforcement inspections finding continued non-compliance - following first non-compliance fee	\$250.00
4.6	Third Non-compliance Fee - Follow up By-law enforcement inspections finding continued non-compliance - following second non-compliance fee	\$500.00
4.7	Consideration of Resolution to support applications to Ontario Power Authority	\$500.00

Schedule B - Building & By-law

Item	Description of Charge	Fee Amount (2024)
PROPERTY STANDARDS		
5.1	Corporate Search	\$40.00
5.2	Title Search	\$40.00
5.3	Property Standards Order - Registration on Title	\$125.00
5.4	Property Standards Order - De-registration on Title	\$125.00
5.5	Appeal to Property Standards Committee	\$200.00
5.6	Inspection - Building/By-law Enforcement - where not covered in this by-law	\$75.00/hour plus mileage
5.7	Liquor Licence Application	\$125.00
5.8	Pool Compliance Inspection Fee	\$100.00
5.9	File Search regarding private sewage systems	\$75.00
5.10	Municipal authorized contractor	\$75.00 plus contractor costs
ANIMAL CONTROL		
6.1	Dangerous Dog Registration	\$75.00 per dog
6.2	Fail to notify of deceased or relocated	\$25.00
6.3	Mail dog tag	\$0.00
6.4	Replacement tag	\$10.00 per dog
6.5	Veterinarian	Cost Plus 15%
6.6	Impounding Fees	Cost Plus 15%
6.7	Dangerous Dog Appeal	\$500.00
KENNEL		
6.8	Kennel Licence (new)	\$500.00
6.9	Kennel Licence (renewal)	\$350.00
REFRESHMENT VEHICLES AND PRODUCE STANDS		
7.1	Refreshment Vehicle Licence (per calendar year)	\$1,000.00
7.2	Refreshment Vehicle Special Event Licence	\$50.00 per vehicle
7.3	Produce Stand Licence	\$50.00 per calendar year
7.4	Appeal of Refused, Suspended or Revoked Licence	\$200.00
For Information:		
Occupancies as Per Ontario Building Code		
#	Group	
1	Group 'C' - Residential	
2	Group 'A' - Assembly Occupancy (Churches, arenas, theatres, etc.)	
3	Group 'B' - Care & Detention Occupancy (Jails, hospitals)	
4	Group 'D' - Business & Personal Service Occupancy (Banks, etc.)	
5	Group 'E' - Mercantile Occupancy (stores)	
6	Group 'F' - Industrial Occupancy	
7	Farm Buildings	

Schedule C - Fire Services

Item	Description of Charge	Fee Amount (2024)
	FALSE ALARM RESPONSE	
1.1	False Alarm Response	\$500.00 after two calls of similar nature or \$1,000.00 after three calls of dissimilar nature within a year period
	PUBLIC ROADWAY RESPONSE (NON-MUNICIPAL RESIDENTS)	
1.2	First hour	Current MTO Rates
1.3	Every ½ hour thereafter	Current MTO Rates
1.4	Additional expenses – to retain a private contractor and/or rent special equipment in order to preserve property or evidence	Actual cost of equipment and services
	OPEN BURN VIOLATIONS	
2.1	First Offence	\$500.00
2.2	Second Offence and Subsequent Offences	
	- First Hour (Minimum 1 Hour)	\$500.00
	- Every 1/2 Hour thereafter	\$250.00
2.3	Additional expenses – to retain a private contractor and/or rent special equipment in order to preserve property or evidence	Actual cost of equipment and services
	FIRE INVESTIGATIONS	
3.1	Additional expenses – to retain a private contractor and/or rent special equipment in order to preserve property or evidence	Actual cost of equipment and services
	FIRE FILE SEARCH	
4.1	Documentation Requests	\$150.00/per report
	FIREWORKS	
5.1	High Hazard Fireworks Permit	\$250.00
5.2	Application for Low Hazard Fireworks Exemption	\$100.00
5.3	Application for High Hazard Fireworks Exemption	\$300.00
5.4	High Hazard Permit Application Review	\$50.00 for each additional review
	FIRE RESPONSE FEE	
6.1	Indemnification Technology	i) Current MTO rate per vehicle and personnel/hour plus any costs incurred to MCFS for each and every call ii) Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative
	PROPANE	
7.1	Risk & Safety Management Plan Review (RSMP)	
	- Level One RSMP (Initial review and onsite Inspection)	\$400.00
	- Level Two RSMP (Initial review and onsite Inspection)	\$400.00
7.2	Risk & Safety Management Plan Annual Review (RSMP)	\$200.00

Schedule D - Public Works & Eng

Item	Description of Charge	Fee Amount (2024)
WATER AND SERVICES		
1.1	Service Disconnection Charge during regular business hours	\$35.00
1.2	Service Reconnection Charge during regular business hours	\$35.00
1.3	Service Disconnection Charge after business hours	\$95.00
1.4	Service Reconnection Charge after business hours	\$95.00
1.5	Security Wire Reinstallation Fee	\$60.00
1.6	Meter Verification Reading	\$70.00
1.7	Third party Meter testing of Meter of < 25 mm	\$440.00
1.8	Third party Meter testing of Meter of > 25 mm	\$715.00
1.9	Meter appointment fee – no show/requirements not met	\$60.00
1.10	Replace Meter at Request of Customer	
1.11	- 5/8 and 3/4 inch Meter	\$520.00
1.12	- 1 inch Meter	\$620.00
1.13	- 1 1/2 inch Meter	\$1,000.00
1.14	- 2 inch Meter	\$1,600.00
1.15	- 4 inch Meter	\$5,000.00
1.16	Water Meter Pit Installation (excluding restoration costs)	\$6,000.00
1.17	Registered letter or hand delivery of notice	\$15.00
1.18	Minimum service call charge	\$70.00
1.19	Tap Watermain 50mm or less	\$340.00
1.20	Application Fee for Municipal Approval of New Watermains	\$500.00
1.21	Application Fee for Municipal Approval of New Sanitary or Storm Sewer Extensions (Consolidated Linear Infrastructure Environmental Compliance Approval (CLI ECA) Amendment)	\$600.00
1.22	Application Fee – Water Service Connection	\$300.00 per service connection
1.23	Application Fee – Wastewater Service Connection	\$300.00 per service connection
1.24	Application Fee – Stormwater Service Connection	\$300.00 per service connection
ROADS AND DEVELOPMENT		
2.1	Electric Vehicle Charging Stations	\$3.00/hour
2.2	Entrance permit	\$300.00
2.3	Entrance security deposit if contracted	\$2,500.00 minimum
2.4	Road occupancy permit	\$175.00
2.5	Road occupancy security deposit	\$1,500.00 minimum
2.6	Annual road user fee for approved manure pipeline	\$250.00
2.7	Site Alteration Permit	\$500.00
2.8	Site Alteration Permit Security Deposit (cut/fill < 500m3)	\$2,500.00 minimum
2.9	Site Alteration Permit Security Deposit (cut/fill > 500m3)	Greater of \$10,000.00 or calculated value of the work.
2.10	Winter Maintenance of Unassumed Roads	\$124.00/km
2.11	Roadway degradation fee – surface treated roads	\$10.00/square meter
2.12	Roadway degradation fee – gravel roads	\$5.00/square meter

Schedule D - Public Works & Eng

Item	Description of Charge	Fee Amount (2024)
2.13	Curb Cuts	\$15.00 per linear meter
2.14	Sidewalk Cuts	\$15.00 per linear meter
2.15	Roadway degradation fee – asphalt roads	\$14.00/square meter for Pavement Condition Index (PCI) equal to or less than 50, \$25/square meter for PCI greater than 50 but less than 80, \$35.00/square meter PCI equal to or greater than 80, as identified in the Road Needs Study.
2.16	Encroachment Agreement Application Fee	\$150.00
2.17	Encroachment Agreement Registration Fee	\$170.00
2.18	Annual Encroachment Agreement Fee	\$15.00 per square meter
2.19	Moving Permit Fee	\$75.00
2.20	Moving Permit Minimum Security Deposit	\$1,500.00
2.21	Property Information Request	\$50.00
2.22	Sale of Municipal Sand	\$9.50 per tonne
	PROVISION OF HOURLY MUNICIPAL EQUIPMENT AND STAFF SERVICES	<i>(Prices in this category are per hour unless otherwise noted)</i>
3.1	Tri-axle Truck	\$90.00
3.2	Three Quarter Ton Truck	\$40.00
3.3	Roller	\$75.00
3.4	Chip Spreader	\$110.00
3.5	Excavator	\$100.00
3.6	Bucket Truck	\$75.00
3.7	Chipper	\$60.00
3.8	Stump Grinder	\$100.00
3.9	Road Closure Trailer	\$30.00
3.10	Grader	\$110.00
3.11	Loader	\$100.00
3.12	Tandem Truck	\$80.00
3.13	Bulldozer	\$90.00
3.14	Single Axle Truck	\$60.00
3.15	Guided Mower and/or Roadside Grass Mower	\$25.00
3.16	Road Widener	\$100.00
3.17	Stacker	\$30.00
3.18	Tractor	\$50.00
3.19	Backhoe	\$75.00
3.20	Half Ton Truck	\$30.00
3.21	One Ton Truck	\$50.00
3.22	Waterworks Service Truck	\$50.00
3.23	Equipment Operator (business hours)	\$46.00
3.24	Equipment Operator (after hours)	\$69.00
3.25	Lead Hand (business hours)	\$52.25
3.26	Lead Hand (after hours)	\$78.50
3.27	Assistant Supervisor (business hours)	\$57.00
3.28	Assistant Supervisor (after hours)	\$85.50
3.29	Supervisor (business hours)	\$72.25

Schedule D - Public Works & Eng

Item	Description of Charge	Fee Amount (2024)
3.30	Manager of Transportation (business hours)	\$86.00
3.31	Transportation Engineering Technologist (business hours)	\$59.25
3.32	Manager of Environmental Services (business hours)	\$86.00
3.33	Water & Wastewater Operations Supervisor (business hours)	\$72.25
3.34	Water & Wastewater Operations Supervisor (after hours)	\$108.50
3.35	Water & Wastewater Maintenance Operator (business hours)	\$52.25
3.36	Water & Wastewater Maintenance Operator (after hours)	\$78.50
3.37	Mechanic (business hours)	\$57.00
3.38	Mechanic (after hours)	\$85.50
3.39	Drainage Superintendent & Technologist (business hours)	\$70.00
3.40	Overhead - (a) Municipal Labour	5%
3.41	Overhead - (b) on outside contracts or quotations not including area municipalities	5%
3.42	Cost recovery for damages to public property caused during a collision or any other incident	Actual cost
WASTE MANAGEMENT		
4.1	Enviro Depots Disposal Fees	\$25.00/ car minimum load
		\$50.00/ SUV/van/trailer min. load
		\$70.00/pick up/single axle load
		\$35.00 appliances containing refrigerant
		\$2.00/bag of residential garbage
4.2	Wheelie Bin - additional charges	All direct fees + 10 %
4.3	Annual Service Fee for Waste Bin	
	a) Small	\$126.00
	b) Medium	\$234.00
	c) Large	\$341.00
TREE REMOVAL		
5.1	Tree Removal	\$35.00 per 1cm of DBH (diameter at breast height)

Schedule E - Planning

Item	Description of Charge	Fee Amount (2024)
1.1	Official Plan Amendment	\$4,250.00
1.2	Zoning By-law Amendment	\$3,250.00
1.3	Removal of Holding Symbol	\$750.00
1.4	Temporary Use By-law	\$1,200.00
1.5	Renewal of Temporary Use By-law	\$750.00
1.6	Draft Plan of Subdivision or Condominium	\$4,750.00
1.7	Phased Subdivision Agreements	\$1,000.00 for each phase after the initial phase
1.8	Amendment to Subdivision or Condominium Agreement	\$750.00
1.9	Redline Amendment for Subdivision or Condominium	\$1,000.00 (major) \$500.00 (minor)
1.10	Part Lot Control Exemption	\$700.00
1.11	Consent Application	\$1,900.00 for the first consent and \$850.00 for each additional concurrent application on the same lot
1.12	Certificate of Consent (stamping of deed)	\$300.00 for the first consent and \$200.00 for each additional concurrent application on the same lot
1.13	Amendment to Conditions of Consent	\$1,000.00
1.14	Minor Variance Application (including but not limited to expansion of a legal non-conforming use)	\$1,300.00
1.15	Site Plan Approval	\$2,000.00
1.16	Amendment to a Site Plan Agreement	\$1,000.00
CASH-IN-LIEU OF PARKLAND DEDICATION		
2.1	Subdivision/Condominium	Per Planning Act (with appraisal if necessary)
2.2	Commercial / Industrial / Consents	\$2,000.00 per lot
2.3	Consents	\$1,500.00 per lot created
2.4	Rowhousing / Townhouses	\$1,000.00 per dwelling unit
OTHER		
3.1	Zoning Certificate	\$85.00
3.2	Zoning Certificate - Rush	\$125.00
3.3	Work Orders/Local Improvements/Drainage, etc.	\$85.00
3.4	Provision of Staff Planning Services	\$100.00 per hour
3.5	Provision of Staff Development Review Coordinator	\$93.00 per hour
3.6	Provision of Staff Manager of Planning and Development	\$129.00 per hour
3.7	Provision of Staff Municipal Engineer Services	\$170.00 per hour
3.8	Provision of External Development Review Services	cost of service from third party billing plus 5% administration fee (maximum of \$100.00 on the 5% administration fee)
3.9	Provision of External Municipal Engineer Services	cost of service from third party billing plus 5% administration fee (maximum of \$100.00 on the 5% administration fee)
3.10	Provision of External Planning Services	cost of service from third party billing plus 5% administration fee (maximum of \$100.00 on the 5% administration fee)
3.11	Development Charges	Per Development Charge By-Law

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
	COMMUNITY CENTRES		
	Bryanston Community Centre:		
1.1	Full Facility Rental - daily rate	\$306.00	/day
1.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$50.00	/hour
1.3	Main Hall – daily rate	\$178.50	/day
1.4	Main Hall – hourly rate (3 hour minimum, 5 maximum)	\$35.00	/hour
1.5	Meeting Room – daily rate	\$127.50	/day
1.6	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$25.00	/hour
1.7	Kitchen – daily rate (8 hour maximum)	\$100.00	/8 hour max
1.8	Meeting Room & Kitchen – Middlesex Centre based Service Clubs Monday to Thursday	\$100.00	/5 hours
	Coldstream Community Centre:		
2.1	Full Facility Rental – daily rate	\$459.00	/day
2.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$65.00	/hour
2.3	Main Hall Rental – daily rate	\$306.00	/day
2.4	Main Hall – hourly rate (3 hour minimum, 5 hour maximum)	\$40.00	/hour
2.5	Meeting Room Rental – daily rate	\$153.00	/day
2.6	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$30.00	/hour
2.7	Kitchen – daily rate (8 hour maximum)	\$100.00	/8 hour max
2.8	Meeting Room & Kitchen – Middlesex Centre based Service Clubs - Monday to Thursday	\$100.00	/5hours
	Delaware Community Centre:		
3.1	Full Facility Rental – daily rate	\$459.00	/day
3.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$65.00	/hour
3.3	Main Hall Rental – daily rate	\$306.00	/day
3.4	Main Hall – hourly rate (3 hour minimum, 5 hour maximum)	\$40.00	/hour
3.5	Main Hall Sport Use only – hourly (3 hour minimum, 5 hour maximum)	\$25.00	/hour
3.6	Meeting Room Rental – daily rate	\$153.00	/day
3.7	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$30.00	/hour
3.8	Kitchen – daily rate (8 hour maximum)	\$100.00	/8 hour max
3.9	Meeting Room & Kitchen – Middlesex Centre based Service Clubs - Monday to Thursday	\$100.00	/5hours
3.10	Dance Room – daily rate	\$150.00	/day
3.11	Dance Room – hourly rate (3 hour minimum)	\$30.00	/hour

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
	Ilderton Community Centre:		
4.1	Full Facility Rental – daily rate	\$459.00	/day
4.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$65.00	/hour
4.3	Main Hall Rental – daily rate	\$306.00	/day
4.4	Main Hall – hourly rate (3 hour minimum, 5 hour maximum)	\$40.00	/hour
4.5	Meeting Room Rental - daily rate	\$153.00	/day
4.6	Meeting Room – hourly rate (3 hour minimum, 5 hour maximum)	\$30.00	/hour
4.7	Kitchen – daily rate (8 hour maximum)	\$100.00	/8 hour max
	Komoka Community Centre:		
5.1	Full Facility Rental – daily rate	\$459.00	/day
5.2	Full Facility Rental - hourly rate (3 hour minimum, 5 hour maximum)	\$65.00	/hour
5.3	Main Hall Rental	\$306.00	/day
5.4	Main Hall – hourly rate (3 hour minimum, 5 hour maximum)	\$40.00	/hour
5.5	Main Hall Sport Use only – hourly (3 hour minimum, 5 hour maximum)	\$25.00	/hour
5.6	Meeting Room(s) Rental – daily rate	\$153.00	/day
5.7	Meeting Room – hourly rate (3 hour minimum 5 hour maximum)	\$30.00	/hour
5.8	Kitchen - daily rate (8 hour maximum)	\$100.00	/8 hour max
5.9	Meeting Room & Kitchen – Middlesex Centre based Service Clubs - Monday to Thursday	\$100.00	/5hours
	Additional Rates:		
6.1	Set-Up /Take Down Fee	\$100.00	/event
6.2	Cleaning Surcharge (0-200 people)	\$80.00	/event
6.3	Cleaning Surcharge (Over 200 people)	\$120.00	/event
6.4	Cleaning Surcharge (Meetings only - under 30 people)	\$25.00	/meeting
6.5	Admin Fee (Recreation Programs)	\$10.00	
6.6	Admin Fee (all other areas, including food trucks)	\$25.00	
6.7	Stag and Doe Rental Rate	\$536.00	/event
6.8	Municipal Alcohol Monitoring Fee	\$150.00	/event
6.9	Municipal Alcohol Monitoring Fee (small events less than 50 attendees)	\$55.00	/event
6.10	SOCAN/RESOUND Fee	All direct costs	
6.11	Middlesex Centre Registered Non-Profit Groups (3 hour minimum)	\$10.00	/hour

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
	PARKS		
	Weldon Park, Heritage Park, Komoka, Denfield Pavilions:		
7.1	Resident (up to 60 people)	\$60.00	/day
7.2	Non-Resident (up to 60 people)	\$250.00	/day
	Special Events:		
8.1	Outdoor Special Event Surcharge for Pavilion Rentals over 60 people, excluding Poplar Hill	\$750.00	/event
	Poplar Hill Pavilion:		
9.1	Resident (up to 300 people)	\$150.00	/day
9.2	Non-resident (up to 300 people)	\$1,000.00	/day
9.3	Resident - Add kitchen	\$50.00	/day
9.4	Non-Resident - Add kitchen	\$100.00	/day
9.5	Pavilion Cleaning Surcharge (0-60 people)	\$80.00	/day
9.6	Pavilion Cleaning Surcharge (61 people and over)	\$120.00	/day
	Delaware Park:		
10.1	Delaware Outdoor Rink	\$25.00	/hour
10.2	Delaware Outdoor Rink - Commercial	\$35.00	/hour
	SEASONAL BASEBALL / SOCCER		
11.1	Adult Teams - Per Diamond/Per Season (1 booking per week - maximum 17 weeks)	\$540.00	/team
11.2	Field Lighting Surcharge – Seasonal	\$50.00	/season
11.3	Tournament Rate (3 days maximum)	\$444.00 plus cost of field rental	/host team
11.4	Baseball/Soccer Minor Sports User Fees (per registered player per season)	\$25.00	/player
	Baseball Fields		
11.5	Baseball Fields Class A - Delaware Municipal Park (1 lit diamond) - Heritage Park (1 lit hardball diamond) - Komoka Park (2 lit diamonds) - Denfield (1 lit diamond) - Poplar Hill Park (2 lit diamonds) - Weldon Park (1 lit diamond) - Byranston School Property (1 lit diamond)	\$45.00	/2hours
11.6	Field Lighting Surcharge	\$5.00	/2hours
11.7	Baseball Fields Class B - Delaware Lions Park (1 diamond) - Heritage Park (1 minor diamond)	\$35.00	/2hours
11.8	Baseball Fields Class C - Heritage Park (1 minor diamond) - Weldon Park (1 minor diamond) - Westbrook Park (1 diamond) - Komoka (1 small diamond)	\$25.00	/2hours

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
	Soccer Fields		
11.9	Soccer Fields Class A - Coldstream (1 full field) - Deerhaven Optimist (2 full fields) - Komoka Park (1 full field - back) - Lions Park (1 full field) - Meadowcreek Park (2 full fields) - Pleasant Park (1 full field) - Westbrook Park (1 intermediate field)	\$40.00	/2hours
11.10	Soccer Fields Class B - Coldstream (2 intermediate fields) - Komoka Park (1 intermediate field – front) - Lions Park (2 intermediate fields)	\$35.00	/2hours
11.11	Soccer Fields Class C - Byranston School Property (1 full field) - Weldon Park (1 mini field)	\$25.00	/2hours
	ARENAS / ICE TIME		
12.1	Prime Time Rate		
	January 1, 2024 – March 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm	\$200.00	/hour
	April 1, 2024 – December 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm	\$204.00	/hour
12.2	Minor Sports Rate (Prime Time)		
	January 1, 2024 – March 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - Excluding July - August & Statutory Holidays	\$167.00	/hour
	April 1, 2024 – December 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - Excluding July - August & Statutory Holidays	\$170.00	/hour
12.3	Non-Prime Time Rate		
	Jan 1, 2024 - March 31, 2024 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excluding July - August & Statutory Holidays	\$114.00	/hour
	April 1, 2024 - December 31, 2024 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excluding July - August & Statutory Holidays	\$116.00	/hour

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
12.4	Non-Core Commercial Rate (Prime) - Tournaments, Clinics, Camps, Lessons		
	January 1, 2024 - March 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - All statutory holidays - For profit groups who book less than 100 hrs. year	\$227.00	/hour
	April 1, 2024 - December 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - All statutory holidays - For profit groups who book less than 100 hrs. year	\$232.00	/hour
12.5	Non-Core Commercial Rate (Non-Prime) - Tournaments, Clinics, Camps, Lessons		
	January 1, 2024 - March 31, 2024 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excludes July and August & Statutory Holidays - For profit groups who book less than 100 hrs. year	\$132.00	/hour
	April 1, 2024 - December 31, 2024 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excludes July and August & Statutory Holidays - For profit groups who book less than 100 hrs. year	\$135.00	/hour
12.6	Core Commercial Rate (Prime Time)		
	January 1, 2024 - March 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - All statutory holidays - For Profit Groups who book 100 Hours or more annually	\$200.00	/hour
	April 1, 2024 - December 31, 2024 - Monday to Friday 4:00 pm to 11:00 pm - Saturday & Sunday 8:00 am to 11:00 pm - All statutory holidays - For Profit Groups who book 100 Hours or more annually	\$204.00	/hour

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
12.7	Core Commercial Rate (Non-Prime)		
	January 1, 2024 - March 31, 2024 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excludes July and August & Statutory Holidays - For Profit Groups who book 100 Hours or more annually	\$114.00	/hour
	April 1, 2024 - December 31, 2024 - Mon to Fri 6:00 am to 4:00 pm, 11:00 pm to 12:00 am - Sat & Sun 6:00 am to 8:00 am, 11:00 pm to 12:00 am - Excludes July and August & Statutory Holidays - For Profit Groups who book 100 Hours or more annually	\$116.00	/hour
12.8	Day Time Ice (Non-Prime) - ILBERTON ARENA ONLY		
	January 1, 2024 - December 31, 2024 - Mon to Fri 9:00 am to 3:00 pm	\$74.00	/hour
12.9	Last Minute Ice		
	"Last Minute Ice" is considered as available ice 24 hrs. from the date of booking		
12.10	Last Minute Ice - Non-Prime-Time		
	January 1, 2024 - December 31, 2024 - Mon to Fri 9:00 am to 3:00 pm	\$74.00	/hour
12.11	Last Minute Ice - Prime-Time		
	January 1, 2024 - December 31, 2024 - Mon to Fri after 4:00 pm - Sat & Sun 8:00 am to 11:00 pm	\$122.00	/hour
12.12	Last Minute Ice - Non-Prime-Time - Core Commercial		
	January 1, 2024 - December 31, 2024 - Mon to Fri 9:00 am to 3:00 pm	\$86.00	/hour
12.13	Last Minute Ice - Prime-Time - Core Commercial		
	January 1, 2024 - December 31, 2024 - Mon to Fri after 4:00 pm - Sat & Sun 8:00 am to 11:00 pm	\$139.00	/hour
12.14	Stat Holiday Ice Rate (Prime + Premium)		
	January 1, 2024 - December 31, 2024	\$235.00	/hour

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
	PUBLIC SKATING ILDERTON & WELLNESS CENTRE		
13.1	Public Skate	\$4.42	/person
13.2	Adult & Pre-School Skate (child in stroller for free)	\$4.42	/person
13.3	Adult Skate	\$4.42	/person
13.4	Senior Skate 55+	\$3.54	/person
13.5	Adult & Pre-School Shinny Hockey	\$5.31	/person
13.6	Adult Shinny Hockey	\$5.31	/person
13.7	Adult & Child Shinny Hockey	\$5.31	/person
13.8	Figure Skating Day Ice	\$5.31	/person
13.9	Discount Card, 20 Skates, Senior	\$72.00	/card
13.10	Discount Card, 20 Skates, Child & Adult	\$90.00	/card
	ILDERTON ARENA ONLY		
14.1	Arena Floor	\$650.00	
14.2	Curling Floor	\$530.00	
14.3	Cleaning Surcharge	\$120.00	
14.4	Office Space & Storage (including one meeting per month)	\$1,200.00	/year
	Advertising Costs:		
15.1	Dasher Board 30" X 96"	\$343.00 annually plus sign cost	
15.2	Wall Sign 36" X 84"	\$300.00 annually plus sign cost	
15.3	Ice Resurfacer (4 sections)	\$250.00-\$1,000.00 annually plus sign and installation cost	
15.4	Ice Resurfacer Fully Wrapped	\$2,000.00 annually plus sign and installation cost	
15.5	Ice Logos	\$428.00 annually plus logo cost	
15.6	Dasher Board Red/Blue Lines	\$306.00 annually plus logo cost	
	WELLNESS CENTRE ONLY		
16.1	Arena Floors – Sporting Events	\$80.00	/hour
16.2	Arena Floors - Special Event	\$650.00	/event
16.3	Cleaning Surcharge	\$120.00	/event
16.4	Office Space & Storage	\$1,200.00 annually	
16.5	London Life Multi-Purpose Room (3 hour minimum booking for special events such as birthday parties, showers, anniversaries etc.)	Kitchen - \$20.00	/hour
		Room A - \$20.00	/hour
		Room B - \$20.00	/hour
		Room C - \$20.00	/hour
16.6	London Life Multi-Purpose Room Daily Rate	\$306.00	/day
16.7	Library Program Room	\$62.00	/hour

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
	Advertising Costs:		
17.1	Wall Sign 36" X 84" – Coors Light Pad	\$300.00 annually plus sign cost	
17.2	Dasher Board Red/Blue Lines – Coors Light Pad	\$306.00 annually plus sign cost	
17.3	Dasher Board Red/Blue Lines – Canadian Pad	\$306.00 annually plus sign cost	
17.4	Dasher Board 30" X 96" – Coors Light Pad	\$343.00 annually plus logo cost	
17.5	Dasher Board 30" X 96" – Canadian Pad	\$428.00 annually plus logo cost	
17.6	Ice Resurfacer (4 sections)	\$250.00 – \$1,000.00 annually plus sign & installation cost	
17.7	Ice Resurfacer – Fully Wrapped	\$2,500.00 annually plus sign and installation cost	
17.8	Ice Logos – Coors Light Pad	\$428.00 annually plus logo cost	
17.9	Ice Logos – Canadian Pad	\$643.00 annually plus logo cost	
17.10	Wall Sign 36" X 84" – Canadian Pad	\$300.00 annually plus sign cost	
	PROVISION OF HOURLY MUNICIPAL EQUIPMENT & STAFF SERVICES		
18.1	Half Ton Truck	\$30.00	/hour
18.2	Facility Operator	\$46.00	/hour
18.3	Community Services Operations Supervisor	\$57.00	/hour
18.4	Manager of Community Services	\$86.00	/hour
	RECREATIONAL PROGRAMMING		
	Service Area: Children/Teens		
19.1	Category A - General Interest	\$8.00	/per class
19.2	Category B - Specialized	\$11.00	/per class
19.3	Category C - Highly Specialized	\$14.00	/per class
	Service Area: Adults		
19.4	Category A - General Interest	\$8.00	/per class
19.5	Category B - Specialized	\$11.00	/per class
19.6	Category C - Highly Specialized	\$14.00	/per class
	Service Area: Older Adults (55+)		
19.7	Category A - General Interest	\$6.00	/per class
19.8	Category B - Specialized	\$8.00	/per class
19.9	Category C - Highly Specialized	\$10.00	/per class
	Service Area: Drop In		
19.10	Children/Teens/Adults	\$4.43	/per person
19.11	Older Adults (55+)	\$3.54	/per person

Schedule F - Community Services

Item	Description of Charge	Fee Amount (2024)	Unit
	COMMEMORATIVE TREE & BENCH PROGRAM		
20.1	Commemorative Tree approximately 30 mm diameter at breast height (DBH) with engraved flagstone marker	\$650.00	
20.2	Commemorative Tree approximately 50 mm diameter at breast height (DBH) with engraved flagstone marker	\$850.00	
20.3	Commemorative Bench including plaque	\$2,800.00	
	PARKING		
21.1	Weekday Hourly Rate (Weldon Park)	\$3.00	/per hour
21.2	Weekday Daily Rate (Weldon Park)	\$20.00	/per day
21.3	Weekend Hourly Rate (Weldon Park)	\$5.00	/per hour
21.4	Weekend Daily Rate (Weldon Park)	\$30.00	/per day
21.5	Parking Lot Rental (Komoka Wellness Centre)	\$250.00	/per day/upon staff approval